

# Public Document Pack



## PEEBLES COMMON GOOD FUND SUB-COMMITTEE TUESDAY, 27 JUNE 2023

A MEETING of the PEEBLES COMMON GOOD FUND SUB-COMMITTEE will be held VIA MICROSOFT TEAMS on TUESDAY, 27 JUNE 2023 at 4.30 pm

**All Attendees, including members of the public, should note that the public business in this meeting will be livestreamed and video recorded and that recording will be available thereafter for public view for 180 days.**

J. J. WILKINSON,  
Clerk to the Council,

16 June 2023

<b>BUSINESS</b>		
1.	<b>Apologies for Absence.</b>	
2.	<b>Order of Business.</b>	
3.	<b>Declarations of Interest</b>	
4.	<b>Peebles Christmas Lights Association</b> (Pages 3 - 8)  Consider funding application from Peebles Christmas Lights Association. (Copy attached.)	10 mins
5.	<b>Any Other Business</b>	
6.	<b>Private Business</b>  Before proceeding with the private business, the following motion should be approved:-  "That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the aforementioned Act."	
7.	<b>Peebles Rugby Football Club</b>  Discussion on funding application from Peebles Rugby Football Club.	10 mins

## NOTES

1. Timings given above are only indicative and not intended to inhibit Members' discussions.
2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

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**Membership of Committee:-** Councillors R. Tatler (Chairman), D. Begg, M. Douglas, J. Pirone, E. Small, V. Thomson and G. Ramsay (Peebles Community Council)

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Please direct any enquiries to Lynne Cuerden Tel: 01835 826527  
Email: [lynne.cuerden@scotborders.gov.uk](mailto:lynne.cuerden@scotborders.gov.uk)

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- Locality: Tweeddale
- Group name: Peebles Christmas Lights Association
- Type of group: Constituted voluntary or community group
- What does your group do?: We own, install, maintain, uninstall and store the Christmas Lights display on Peebles High Street, The Old Town, The Northgate and The Eastgate.
- First name: Malcolm
- Last name: Bruce
- Full name: Malcolm Bruce
- Email [REDACTED]
- Telephone number: [REDACTED]
- Project name: Santa's Sleigh and Reindeers illuminated display
- Project start date: 01/12/2023
- Project end date: 31/12/2023
- Project description: We would like to purchase a replacement display for installation on the frontage of The Eastgate Theatre. The existing Santa and Sleigh are home made, painted wood and the ravages of exposure to Scottish winters have taken their toll. The replacement will be about the same size, but much brighter and capable of withstanding exposure to the elements.
- Type of project: One off project
- How will the project be delivered?: We have worked successfully for a number of years with a specialist supplier based in Fife. He has produced a proposal and costings for us and if agreed the display will be manufactured in Spain and shipped to Peebles in time for the 2023 display season. We should say at this point that it will not be possible to obtain 3 quotations for this item. As stated above we have worked successfully with this supplier in the past and this is such a specialised item, we are not even sure if there would even be an alternative supplier. Once delivered, the display will be erected by our own volunteers as with the rest of the display and will be stored in our building in Biggesknowe whilst not in use. The display will be fully insured.
- How has your community helped develop the idea?: We are a community group, and all of our planning, administration and the actual installation work itself is carried out by a dedicated band of Community volunteers. Appeals have been launched recently to attract some younger people to join our group to provide continuity moving forward. The highlight

of our year is our switch on event and Christmas Street Market, when the lights are switched on by the Beltane Queen. Preference is given in the market to locally based stallholder where possible and the entire event runs on a not for profit basis.

- What difference is your project going to make to the community?: Nothing cheers people up more at Christmas than brightly coloured lights. We already have a fantastic display but are always looking at ways of improving it, hence this application. Our switch on evening and Christmas Market event, usually the last Sunday in November, attracts many thousands of people including visitors from other towns, all to the benefit of local businesses. We received a lot of praise in recent years for continuing to mount a display during the worst period of the pandemic which can be evidenced from the many compliments we receive every year on our social media pages.
- How will you measure the success of your project in the community?: We don't overcomplicate matters where possible, and will continue to rely on our social media and press coverage to record reactions to our efforts. Our Facebook page in particular at Peebles Christmas Lights Association is open to anyone to read and holds details of previous years displays, and the reaction from the public.
- Additional information about your project: The display will be mounted on The Eastgate Theatre and we have the permission of the Theatre Manager, who is also a Director of the Theatre. This display will be manufactured from LED bulbs, and together with the self financed exchange of thousands of bulbs from our street 'ribbons' in the past year will mean our entire display is now as environmentally friendly as we can make it.
- Does your project involve work to a building or land?: Yes
- Permission building or land: Lease agreement or written permission of the owner
- What your group has: A constitution
- Have you already uploaded your constitution/operating rules?: No
- Have you already uploaded your signed and audited annual accounts dated within the last 15 months?: No
- Current bank balance (£): 11375.33
- Is any of this balance ring-fenced for anything specific?: Yes
- How much is ring-fenced? (£): 10000
- What's it ring-fenced for?: Costs associated with maintenance of the display during the summer months, power usage bills, insurances, property rental and other costs and the costs likely to be incurred in the run up to the Switch on and Christmas Market event in December.

We will recoup some of these costs but not until after the event. For example, we can probably anticipate the cost of the stage hire this year to be in the region of £5,000. Other costs include the hire of the market stalls, first aid cover, hire of generators, and advertising on Radio Borders.

- Do you have an equal opportunities policy of statement?: Yes
- Does your project involve working with children, young people under the age of 18 or vulnerable adults?: No
- Total cost of the project (£): 10000
- Financial contribution: 2500
- Amount applied for (£): 7500
- Includes staffing costs: No
- First item type £1,500 or over: Santa and Sleigh wall display
- First item cost £1,500 or over (£): 8580
- Additional information: We have a written quote for the item planned which includes VAT but excludes shipping from Spain. In common with most things these days costs can fluctuate widely, and we have no idea what the shipping costs will be until the item is built and can be weighed. We are confident that if we are successful in securing a grant of £7500, then our Association will be able to meet any further costs from within our own resources. We should also disclose at this stage that we were fortunate enough to receive funds from a bequest in the last year. Half of the bequest has been incorporated into our main bank account for the purposes stated previously but we have also invested £13,000 for a rainy day in a fixed three year bond which we cannot access.
- Has your group received any other funds from SBC in the last 3 years?: No
- Is the total cost of the project more than you're applying for?: Yes
- Contact method (text): Customer
- Original Form Reference: 1366434
- Agreement acceptance: Yes
- Financial year: CFA - 2023/24
- Date submitted: 15/06/2023
- Time submitted: 14:25:00

- Do you have or are you applying for other sources of funding for this project? Yes. We received approval for £2,000 from the Tweeddale Area Partnership Neighbourhood Support Fund on 13 June 2023.

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# Your account statement

Issue date: 3 April 2023



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PEEBLES CHRISTMAS LIGHT ASSOCIATION

Write to us at: Bank of Scotland plc, PO Box 1000, BX2 1LB

Call us on: 0345 300 0268 (from UK)  
+44 131 549 8724 (from Overseas)

Visit us online: [www.bankofscotland.co.uk](http://www.bankofscotland.co.uk)

Your branch: PEEBLES



## TREASURERS ACCOUNT

PEEBLES CHRISTMAS LIGHTS AS

### Account summary

Balance On 03 Mar 2023	£10,286.93
Total Paid In	£1,088.40
Total Paid Out	£0.00
Balance On 30 Mar 2023	£11,375.33

### Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
03 Mar 23		STATEMENT OPENING BALANCE			10,286.93
28 Mar 23	DEP	500264	7.87		10,294.80
30 Mar 23	FPI	BLACKWOOD & SMITH A ANDERSON ESTATE 10023311800591000R 832609 40 30MAR23 02:56	1,080.53		11,375.33
30 Mar 23		STATEMENT CLOSING BALANCE	1,088.40	0.00	11,375.33

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

#### Payment types:

DEP - Deposit

FPI - Faster Payment

PLD40F53100000

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Page 1 of 4 / 0003387 / 0014513



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## Common Good Fund: Application Form for 2023/24\*

\*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

<b>Applicant Group/Organisation:</b>	Peebles Highland Games
<b>Name of your project:</b>	Games Marquee Purchase
<b>The name of the Common Good Fund that you are applying to:</b>	PEEBLES COMMON GOOD FUND

**What does your organisation do and who does it support? If appropriate. (max. 100 words)**

Tell us what your group does, the activities it undertakes and in what way it benefits the community.

The Highland Games have been held in the town for 50 years. We are a non-profit making organisation and every year we put on highland games for the people of the town, and to attract visitors to the area. The highland games consist of pipe band competitions, highland dancing, heavy events eg. Tossing the caber. We have stalls and fair items for children. We also allow all local children into the games for free when accompanied by an adult and we encourage the children to participate by competing in a drawing competition. We liaise with the local schools in the run up to the games to ensure the local children are involved.

**Summarise what you want to use this funding for (max. 100 words)**

(i.e. will it increase access, improve quality of life etc.)

We should like to request the sum of £5,000. We require a total of £9280 to purchase a new marquee to stage our guests and competitors on the day. Our old marquee has moulded and is not fit for purpose any more. We do have some funds of our own, however it costs around £15k to stage the games each year and last year we barely broke even.

Estimated total cost: Funds already raised by applicant's own efforts: We raise funds by entry fees to the games which are held on the 1<sup>st</sup> Saturday in September each year. We can contribute £4,280 from our funds.

**Summarise how the outcomes of the project will be measured/evaluated** (max. 100 words)

We have never before claimed financial assistance and it would mean a lot to us to be able to fund the marquee with some assistance.

The success of our games comes with the capability to attract “Heavy” competitors, pipe bands to compete and highland dancers. We also need to attract local volunteers to man the gates and help with the equipment and set up. To do this we need to provide covered hospitality as part of the day of the games. Our current marquee has moulded and is not fit for purpose for serving food. The Marquee has been used for circa 30 years.

To continue to host the games and provide facilities to the competitors and volunteers we require a marquee big enough to support the volume of people during the day. Our inability to host visitors, competitors and governing bodies of the competitors would result in us not being able to stage the games going forward.

**Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the current/former Burgh** (max. 200 words)

Tell us what activities you plan to carry out and how you will deliver it.

**Will make a difference to our organization as above** ... To continue to host the games and provide facilities to the competitors and volunteers we require a marquee big enough to support the volume of people during the day. Our inability to host visitors, competitors and governing bodies of the competitors would result in us not being able to stage the games going forward.

**Benefit to residents of the Burgh** - The games benefit the Burgh by putting us on the map as an annual event. We engage with all the local schools and give free entry to all school children. This builds children’s knowledge on the ancient rituals involved in the games. It also builds their cultural knowledge on activities associated with Scotland – bagpipes, highland dancing, tossing the caber. We also have a haggis hurling activity the children can be involved in.

Our games also benefit the local economy.

- we use and promote local businesses - Forsyth’s using their produce throughout the day in hospitality and haggis hurling and other local businesses who sponsor events or adverts in the program
- Many of our visitors on the day are from around the world and local areas. These visitors often stay in town or visit the town facilities before and after the games.

**Tell us how your project will be sustainable in the future (max. 100 words)**

Our current Marquee has been in use for over 30 years. We are recycling the sides of the marquee through Eshiels and will use the roof to cover the highland dancers going forward.

Our new Marquee will be used for the foreseeable future.

**Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)**

Item of Expenditure	Cost (£)
Marquee	9,280
<b>Total Expenditure</b>	<b>9,280</b>
<b>How much would you like from the Common Good Fund?</b>	<b>5,000</b>
<b>Please supply a copy of your signed &amp; dated Annual Accounts or Projected Financial Plan</b>	<b>Attached</b>

**Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.**

Fund	Amount	Purpose
n/a		

**Tell us about your own fundraising or how you have secured other funding for this project.**

	Amount	Purpose
	£4280	From gate money and stall money taken on the day of the games. This can be used as we need to keep enough money in the kitty to fund the games, in case we have a year where we have no income

**Individual/Group/Organisation details:**

<b>Contact Name:</b>	Frances Graham
<b>Position in Group/Org:</b> (if appropriate)	Secretary

<b>Home Address:</b>	[REDACTED]
<b>Post Code:</b>	[REDACTED]
<b>Telephone Number:</b>	[REDACTED]
<b>Email Address:</b>	[REDACTED]
<b>Date:</b>	20/6/2023
<b>Signature:</b>	

<b>Equalities</b>
Do you have an Equal Opportunities Policy or Equality Statement?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Explain how your project complies with the obligations contained in the Equality Act 2010 n/a

<b>Public Protection</b>
Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults?    Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes what public protection policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.
<p><b>We have</b></p> <ul style="list-style-type: none"> <li>- a marshalling plan</li> <li>- An event plan</li> <li>- First aid</li> <li>- Health &amp; safety checks</li> <li>- All appropriate licences</li> <li>- Public Liability Insurance</li> <li>- Fair Items have appropriate licences</li> <li>- Stalls have public liability insurance</li> </ul>

## Permissions

Does your project involve work to a building or land? Yes  No **X**

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease \_\_\_\_\_ and duration \_\_\_\_\_ years)
- Written permission of owner
- Planning permission (Reference No. \_\_\_\_\_ )

## Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the current/former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.

This completed form and supporting documents should be submitted to Lynne Cuerden, Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Email: [lynne.cuerden@scotborders.gov.uk](mailto:lynne.cuerden@scotborders.gov.uk) Telephone: 01835 826527



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